

<b>STATE OF ILLINOIS, CIRCUIT COURT</b>  _____ <b>COUNTY</b>	<b>NOTICE OF LIMITED SCOPE APPEARANCE</b>	<i>For Court Use Only</i>
_____ <b>Petitioner</b> <i>(First, middle, last name)</i> v. _____ <b>Respondent</b> <i>(First, middle, last name)</i>		_____ <b>Case Number</b>

1. The attorney, \_\_\_\_\_, and the Party, \_\_\_\_\_ have entered into a written agreement dated \_\_\_\_\_ providing that the attorney will provide limited scope representation to the Party in the above-captioned matter in accordance with Paragraphs 3 and 4, below.
  
2. The Party is (*check one*):  Plaintiff  Petitioner  Defendant  Respondent
  
3. The attorney appears pursuant to Supreme Court Rule 13(c)(6). This appearance is limited in scope to the following matter(s) in which the attorney will represent the Party (*check and complete all that apply*):
  - in the court proceeding (*identify*) \_\_\_\_\_ on the following date: \_\_\_\_\_
  - and in any continuance of that proceeding
  - at the trial on the following date: \_\_\_\_\_
  - and in any continuance of that trial
  - and until judgment
  - at the following deposition(s): \_\_\_\_\_
  - if a family law matter, specify the scope and limits of representation: \_\_\_\_\_
  - \_\_\_\_\_
  - Other (*specify the scope and limits of representation*): \_\_\_\_\_
  - \_\_\_\_\_
  
4. If this appearance does not extend to all matters to be considered at the proceeding(s) above, identify the discrete issues within each proceeding covered by this appearance: \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
  
5. The attorney may withdraw following completion of the limited scope representation specified in this appearance as follows:
  - a. orally move to withdraw at a hearing attended by the Party, at which the Party may object to withdrawal if the Party contends that the limited scope representation specified in this appearance has not been completed; or
  - b. file a *Notice of Withdrawal of Limited Scope Representation* in the form attached to Supreme Court Rule 13. If the attorney files such a *Notice*, the attorney shall serve it upon the Party and upon all counsel of record and other parties not represented by counsel unless the court excuses service upon other counsel and other unrepresented parties, and upon the judge then presiding over this case. The method of service shall be as provided in Supreme Court Rule 11 unless the court orders otherwise. If the Party objects to the withdrawal, the Party may, within 21 days after the date of the attorney's service of the *Notice of Withdrawal of Limited Scope Appearance*, file an *Objection to Withdrawal of Limited Scope Appearance* in the form attached to Supreme Court Rule 13. The attorney will provide a copy of the form of *Objection* to the Party with the attorney's *Notice*, including instructions for filing and service of an *Objection*. If the Party timely serves an *Objection*, the attorney shall notice the matter for

hearing to rule on the *Objection*.

6. Service of pleadings on the attorney and party named above shall be made in accordance with Supreme Court Rule 11(e).
7. By signing below, the Party being represented under this *Limited Scope Appearance*:
  - a. agrees to the delivery of all court papers to the addresses specified below; and
  - b. agrees to inform the court, all counsel of record, and all parties not represented by counsel of any changes to the Party's address information listed below during the limited scope representation.

\_\_\_\_\_  
*Signature of Attorney*

\_\_\_\_\_  
*Name of Attorney*

\_\_\_\_\_  
*Attorney's Address*

\_\_\_\_\_  
*Attorney's Telephone Number*

\_\_\_\_\_  
*Attorney's E-Mail Address*

\_\_\_\_\_  
*Attorney Number*

\_\_\_\_\_  
*Signature of Party*

\_\_\_\_\_  
*Name of Party*

\_\_\_\_\_  
*Party's Address*

\_\_\_\_\_  
*Party's Telephone Number*

\_\_\_\_\_  
*Party's E-Mail Address*

\_\_\_\_\_  
*Date*